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SPILSBY TOWN COUNCIL

Minutes of the meeting of the Full Council held on Thursday 23rd January 2014 at 7pm In the Conference Room, Franklin Hall, Halton Road, Spilsby.

Present: Councillor P Grant (Chairman)

Cllr Rymer (Vice-Chairman)	Cllr Baugh	Cllr Beaumont
Cllr Feek	Cllr Iremonger	Cllr Lenton
Cllr Odling	Cllr Pears	Cllr Willis

Also present: Cllr Victoria Ayling, Cllr Roderick Williams, Mr Alan Bugg (Spilsby Recreation Ground)
Mrs Bonny Smith (Town Clerk)

Mr Trevor Larder of Lincolnshire Credit Union gave a presentation of the workings of the company.

1. Chairman's Report

The Chairman welcomed all present and opened the meeting at 7.30pm He reported that the Christmas period had been quite busy. He had attended many Carol Services, Christingle at Sleaford, the Mayor's Service at Boston and several in Spilsby. The children and students singing around the Christmas tree had been a success as had the Christmas boards around the tree. He said that this will be continued and the boards made for 2013 will be kept and displayed around the town next Christmas.

The Chairman welcomed Cllr Ebony Feek back onto the Town Council.

2. Apologies for absence and reasons given

No apologies had been received.

3. Declarations of Interest

To receive disclosable pecuniary interest in accordance with Localism Act 2011.
There were none.

4. Minutes of Meeting held 28th November 2013

Agreed as a true record. Proposed by Cllr Lenton Seconded by Cllr Beaumont.

5. Matters Arising

- The lack of page numbers on the minutes was mentioned. The Clerk said that according to Local Council Administration book that the minutes should be numbered sequentially from the beginning of the year and as the minutes had not been filed previously, she was unable to know which number was next in

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... as to whether or not it was practical to
... said that she would be happy to follow whichever
... system and search preferred.

It was proposed to number each set of minutes pages 1,2,3 etc.

Proposed, Cllr Grant Seconded Cllr Lenton.

Resolved: That the minutes pages for each meeting to be numbered 1,2,3 etc

- Letter of thanks to be sent to Denis Chandler and David Fleming for making the bookmarks for the school children and college students for decorating the Christmas boards.

ACTION-Clerk to send out letters

- The Clerk reported on her action points arising from previous meeting

Item 1-Letters had been sent to Messrs Dunkley, Crust, Tongs, and Jacksons

Item 4-A reminder had been set for the Christmas arrangements 2014

Item 6-LCC had been contacted and they confirmed that Library building is to be sold after the closure of the library in 2015.

Item 6-A reply had been sent to ELDC regarding fallen members of Armed Forces.

Item 6-A reply had been sent to Iain Banks

Item 6-A reply had been sent to Bill Lovelock and also ELDC had been contacted regarding the current position and a reply received.

Item 10- Letter had gone out to all co-opt applicants

Item 11-An email had been sent to ELDC regarding refuse collection and a reply received.

Item 11- The Clerk had not displayed the new Surgery rota as a decision as to its regularity was being discussed.

Item 13-Letters had been sent to Messrs Wrisdale, Scott and the Rotary.

Item 13- The Clerk had contacted LCC 23 Jan 14 and was currently awaiting a reply.

6. Emergency Services

There were no members of the Emergency Services at the meeting.

Cllr Pears reported that the PCSO had told her that there had been some 20 break ins recently, including herself, and that there had been an arrest. He had told her that she had been watched by the burglar and to be vigilant.

Cllr Odling suggested that a letter be sent to the Police to ask what is being done about the problem.

ACTION-Clerk to write to the Police.

The Chairman said that crime seemed to be moving away from jobbishq behaviour to organised burglary.

Cllr Lenton said that an individual had been charged and is to appear in court in February.

7. ELDC/Lincolnshire County Council matters

- Cllr Williams said that the sooner residents get signed up for green bins the better and he gave the clerk some leaflets regarding the better. Cllr Grant said that the green bins are being collected in connection with Boston Borough Council. Cllr Baugh asked who the

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o and are they going to be collected. Cllr Willis
going to be collected. Cllr Odling said that he is
have agreed to have to pay and said that it
rubbish will be dumped on farmers land. Cllr Beaumont said that it
was a waste of money as the lorry has to go down a road even if there
is only one bin. He continued that the compost in some areas is sold
back to cover the costs. Cllr Williams went on to say that money had
been cut by Government so to keep within the budget, some front line
services have been reduced. Cllr Odling wanted to know what is the
income from the new collection arrangements and the revenue from
the waste.

- **ACTION**-Cllr Williams to find out the costings.
- Cllr Williams reported that there might be an introduction of 2hr free car parking. Cllr Lenton said that the car parking permit of £200 a year to park in any ELDC car park was too expensive and recommended it be lowered to £120. Cllr Williams said that ELDC are trying to find money to fund essential services so cuts have to be made . Cllr Odling asked how much money is being made as the value of the tickets is often less the money put into the machine i.e. if someone does not have the correct change for the machine.
- **ACTION**-Cllr Williams to find out.
- Cllr Williams reported that he had made a grant of £500 to the Kick Boxing Club.
- Cllr Williams offered a grant of £500 towards the Pavilion toilet refurbishment. He also said that 2 organisations had received grants from REN.
- Cllr Ayling reported that there might be more funding for libraries. Cllr Baugh said that the Spilsby Library was going to be closed on Mondays as from May which is the busiest day. Cllr Beaumont said that there is a moratorium of closure for one year. The Chairman said that the Co-op are still hoping to continue with the housing the library. Cllr Ayling said that the Co-op are the only one interested in housing the library unless someone else comes forward. She told the Council that she will make sure that LCC listen to what the Council want and that some changes had been made. Cllr Beaumont asked if it was the full council or just the executive who had made the decision. Cllr Lenton said that he had been to a meeting in 2010 and informed LCC at that time that Monday was Market Day and the busiest day, so they are aware and thought it be better to close on Wednesdays. The Chairman said that the footfall had already fallen and that the library was being closed by stealth.
- **ACTION**-Cllr Ayling will check to see if the opening days can be changed and to tell LCC to consult with the Town Council.
Cllr Ayling reported that she has some money left in the Community Grant. Cllr Beaumont said that he was applying to REN for a grant towards the outdoor gym equipment project.
- **ACTION**-Cllr Ayling to liaise with the Clerk regarding further details.
- **The Chairman allowed Mr Bugg to speak re the pavilion refurbishment following a move out of standing orders.**

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The Clerk explained the advantages of sending an electronic summons and asked that this method be adopted. She confirmed that hard copies of the agendas and minutes would be available at the meeting.

Proposed by Cllr Odling Seconded by Cllr Lenton

Resolved to use electronic summons to meetings

ACTION-Clerk to send a test message to all Cllrs

9. General Correspondence

- a. Lincs Rural Housing would like to attend a future meeting to outline their work and their interest in the town. ACTION-Clerk to arrange attendance
- b. The Clerk read out a thank you letter from Spilsby Primary School
- c. Lincolnshire Life is featuring Spilsby in their March issue. A meeting has been arranged between Glynis Fox and the Chairman for Wednesday 29th Jan at 1pm.
- d. East Midlands Ambulance Service are looking to house ambulances in co-locations with partner organisations. The fire station and Western Power have been suggested.

ACTION-Clerk to email a reply

- e. The Clerk had written to the Town Hall Manager regarding the floor tiles in the council chamber and also redecoration and heating. The Hall Manager had written back agreeing that the carpet tiles needed replacing but that it was the council's responsibility to undertake the painting. As it is cold in the Council Chambers then she agreed that the Conference Room could be used instead as long as there were no bookings. The painting to be undertaken when the wall is dry in the Clerk's office. It was proposed to write a letter to the Town Hall Management Committee to discuss the state of the room due to the wooden windows.

Proposed by Cllr Odling Seconded by Cllr Willis

Resolved: To contact the Town Hall Management Committee

ACTION- Clerk to write the letter.

- f. The Clerk read out a thank you letter from the Sue Ryder Hospice.
- g. The Clerk read out an email from Iain Banks dated 21 Jan 2014
- h. The Clerk read out an email from Iain Banks dated 13 Jan 2014. Cllr Odling agreed that the Clerk and the Chairman reply to the emails but then no more.

10. Payment of accounts

Recipient	Reason	Amount
Viking Direct	Projector	£386.35
Tony Lawie	Chargeable Labour	£22.82
ESPO	Stationery	£10.38

- The Chairman suggested that 3 people be trained on the used of the projector
- Cllr Lenton said that the DVD player had been pushed back against the wall but is now working. It was the one at Style Dynamics.
Proposed by Cllr Beaumont Seconded by Cllr Lenton
Resolved: That the following accounts be approved for payment.

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- Cllr Odling said that he had visited the allotments and was concerned about the amount of rubbish which there was. The Chairman said that plans were in progress to hire a skip and clear the site.
- Cllr Odling also asked about the path near the A16 as to is it a proper path and who is responsible for it as it's just a soil path. He thought that it needed some proper steps on the bank. Cllr Lenton asked who is responsible for the path. Cllr Odling said that if highways had put in the gate when they were responsible for the path leading to it. The Chairman said that there is a plan regarding the sale of the land when the bypass was built and was trying to locate it.
- **ACTION**-The Chairman/Clerk to find the plan
- **ACTION**-Clerk to write to Highways regarding the responsibility for the upkeep.
- Cllr Odling had notice a blown down shed on allotment 9.
- **ACTION**-Clerk to write to the allotment holder to remove shed.
- The Chairman suggested that allotment rent be paid in advance.
 Proposed by Cllr Lenton Seconded Cllr Odling
 Resolved: To place as an agenda item on the next Amenities Meeting
- The Clerk reported that she had written to all the allotment holders, who there was not a receipt for, regarding the rents due for October 2013.
- The Clerk read out the sequence of events regarding allotment 8b and the allotment holder not having complied with the tenancy agreement. The Council agreed that the Clerk write to the tenant ceasing the agreement.
- **ACTION**-Clerk to write to the tenant

12. Planning consents and refusals

Cllr Pears had left the meeting at 8.25pm as she was unwell and the Clerk delivered the report.

None

13. Planning applications

- S/165S02494/14-application by Mr A Howard first floor extension and alterations. Approval had been recommended.
- S/165/02452/13-application by Mr S Farmer rear first floor extension and alterations. Approval had been recommended
- Cllr Pears had left a message to say that she would be working with the Town Clerk on the Planning filing system.
- The Clerk said it was difficult to collate the recommendations of the Councillors at present due to the online viewing and the lack of time between notification of the planning application and the Full Council Meeting dates.
- **ACTION**- Clerk forward the planning application to all the Councillors with email addresses for their views. Those without can view in the Clerk's office.

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a. Cllr Beaumont suggested that the number of signatories on cheques be lowered from 3 to 2 and that the number of authorised signatories be lowered to 6.

Proposed by Cllr Beaumont Seconded by Cllr Lenton

Resolved: To change the number of signatories to 6 and the number per cheque to 2.

ACTION- Clerk to obtain the necessary form from the bank

b. Cllr Beaumont suggested that payment to BT and Anglian Water be made by direct debit in view of the fact that charges are to be made for cheque handling.

Proposed by Cllr Beaumont Seconded by Cllr Willis

Resolved: To pay BT and Anglian Water by direct debit.

ACTION- Clerk to obtain the necessary forms

c. The working group had reviewed the Finance Policy and Cllr Beaumont read out the changes

d. The working party suggested that the precept remains the same at £44,521.

Cllr Beaumont explained how the figures were arrived at under the Government Grant paper. Cllr Odling queried the 8k receipt on the finance spread sheet and said that it was money that was not expected. This was explained as VAT repaid earlier than expected. Cllr Beaumont said that the precept was being discussed, not the budget.

Proposed by Cllr Lenton and Seconded by Cllr Rymer. All but one Councillor in agreement.

Resolved: To accept the Budget and Precept

The Clerk had prepared a Press Release.

- Cllr Odling suggested that the internal auditors be appointed on an annual basis to be reviewed annually. HW of Skegness was suggested.

- **ACTION-** Clerk to write to HW to confirm appointment.

- It was suggested that there be an expenses proforma.

ACTION- Clerk to source

e i The Chairman said that there are several allotment plots which need clearing before letting and some which have been let on the promise of the land being cleared ready for cultivation. The Chairman suggested that tenders for the work be invited.

ACTION- Chairman and Clerk to prepare tender applications and invite interest.

Proposed by Cllr Beaumont Seconded by Cllr Feek

Resolved: To obtain tender for clearance of allotments

ii. The Chairman reported that he had measured the area for new fencing and that tenders be obtained for the work. Cllr Odling asked why Lincolnshire fencing was to be used and what did the fencing hope to achieve. He suggested that pig netting would be better with perhaps barbed wire on the top. Cllr Lenton suggested that the fence be robust to protect the allotments. Cllr Beaumont suggested that Cllr Odling looked into costings for pig fencing and Cllr Odling agreed. There was a discussion regarding the hedge. The Chairman said that it should have been layered and Cllr Odling said that it was not too late to do that. This

ACTION- Cllr Odling to cost pig fencing

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ted that the taps and pipe work had not been price
ers were required. He had spoken with Anglian
the supply as the existing pipes are not wide
enough. A site meeting is required

ACTION-Chairman and Clerk to prepare tender applications and invite
interest for ground works.

15. Closure of Spilsby Library

Cllr Baugh reported a 20% fall in attendance as users thought that the library was going to close.

18/19 Advertisement of Town Clerk Vacancy and Town Clerk's Salary

Chairman moved item to closed session due to Financial and Confidentiality.

NB Remaining agenda items to be moved to next meeting

There being no further business the Chairman closed the meeting at 11.00pm

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