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BY TOWN COUNCIL

Minutes of the meeting of the Full Council held on Thursday 27th February 2014 at 7pm In the Council Chamber, Franklin Hall, Halton Road, Spilsby.

Present: Councillor P Grant (Chairman)

Cllr Rymer (Vice-Chairman)	Cllr Baugh	Cllr Beaumont
Cllr Cadman	Cllr Feek	Cllr Gale
Cllr Iremonger	Cllr Lenton	Cllr Odling
Cllr Willis		

Also present: Cllr Victoria Ayling

Mrs Bonny Smith (Town Clerk)

Mr Andy Haime and Mrs Elaine Lowe of Lincs Rural Housing gave a presentation of the workings of the company.

20. Chairman's Report

The Chairman welcomed all present and opened the meeting at 7.20pm

He welcomed Cllr Mark Gale onto the Town Council and announced Bonny Smith as the new Town Clerk.

21. Apologies for absence and reasons given

Cllr Pears had sent apologies and given a reason. The PCSO had also sent apologies.

22. Declarations of Interest

To receive disclosable pecuniary interest in accordance with Localism Act 2011.
There were none.

23. Notes of the meeting held on 23rd January 2014 to be approved as the minutes.

Agreed as a true record. Proposed by Cllr Lenton Seconded by Cllr Willis

Resolved: The notes of accepted as an accurate record of the meeting.

24. Matters Arising not covered on the agenda

- (item 7 point 2) Cllr Beaumont said that the new car parking fees had been outlined and that the Boston Road Car Park had 2 free hours but the others remained the same.
- (item 7 point 5) Cllr Willis asked Cllr Ayling if the library action point had been cleared. Cllr Ayling said that she had sent an email and was awaiting a reply.

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- (item 11 point 2) Cllr Odling asked if the allotment sale agreement had been found yet. Cllr Grant said that he had looked but had not found it.
- (item 14) The Chairman thanked Cllr Beaumont and the Working Party for their work on the Finance Policy.

25. Emergency Services

Cllr Odling felt that in if there was not an Emergency Services person at the meeting then a proper update should be sent. It was agreed to write a letter of complaint.

ACTION- Clerk to write to Horncastle Divisional Commander and copied to Chief Constable.

26. ELDC/Lincolnshire County Council matters

Cllr Ayling reported that there would be no council tax increase from County Council in the next financial year. She had secured some funding for the Pavilion refurbishment. Cllr Grant asked if funding was being cut to highways due to restructuring. Cllr Ayling said that she was concerned about potholes etc and would keep the Town Council informed on updates.

27. Town Clerk's report and Action Points follow-up

Item 5 para 3- Thank you letters sent to Denis Chandler and David Pleming

Item 6 Clerk has spoken to Police and due to the recent arrest, the burglaries have stopped.

Item 7 para 6 (bottom of page 7) Cllr Ayling not been in contact as yet

Item 8 para 8 Test message sent and returned but some councillors still not accepting the summons. Clerk tried sending the minutes and invitation (summons) out separately to try to improve the situation.

Item 9 Para d- email sent to EMAS

Item 9 Para e-Spoken to Sue Oliver re the windows and there is not anything that can be done as they are in the conservation area.

Sue suggested having a cleaner 2 hours per week for the council chamber and the town clerk's office.

Item 11 para 3- still looking for the plans

Meeting arranged for 28 Feb with Richard Littlewood of Highways-will report back next meeting.

Para 6-letter sent re blown down shed

Para 10-letter sent and allotment due to be re-let

Item 13 para 5-Planning applications being sent out but very few responses from Councillors

Item 14 a -Form sent to bank but they seem to have lost it. Will have to do another one.

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acknowledgement received back for the Allotment but may change provider to PlusNet as could be better value.

d Letter to sent to HW 4 Feb 14 to confirm

Expenses form devised- Its an electronic form so will work out the amount due by putting in the mileage. I can email everyone a copy.

e i Had 2 people interested but one said it was too much so have asked Welton Garden Services to strim and plough at a cost of £400 for 8 allotments. He is going to thin out the hedges and layer but we are waiting to have the meeting with Highways before we know how much hedging is to be done.

Erecting 150 metres of wire stock fence with round wooden posts will be £650.

e iii Tenders sent out 26 Feb 2014.

Clerk has ordered the Dog Fouling and Keep your dog on a lead sign from GRS signs at Louth at a unit cost of £33.50. Has ordered 4 of each.

Clerk has chased up the insurance claim for the damaged road sign on the A16. Letter sent 14th Feb to the insurance company.

Clerk has sent the details off for the new CCTV licences to Sills & Betteridge 5th Feb

Clerk has ordered the Lime Tree for the Avenue at a cost of £68.40 with £50 delivery. Its been delivered and is being stored at Cllr Gale's house until we can arrange planting-probably with some type of ceremony.

The new printer has arrived and been installed.

Councillors reminded to look in their mail trays when they come in. If something is on a distributions list, then once you've read it, put it in the next person's tray.

Correspondence

Letter from Spilsby Grammar School Foundation- Cllr Iremonger's term as the Council's Nominated Trustee is coming to an end. He is willing to stand again.

Proposed by Cllr Grant Seconded by Cllr Feek All agreed

ACTION-clerk to write to confirm re nomination

28. Payment of Accounts

The Clerk informed the Council of payments due. All agreed

RESOLVED: that payment made to the sum of £3093.21 be authorised

29. Allotments-new tenancy agreement

It was decided that to be put on next meeting agenda as some Councillors had not been into the office to look at the revised agreement template.

ACTION-All Councillors to review the proposed template for consideration at the next Full Council Meeting.

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- Application S/165/00341/14-West End Crescent. Cllr Beaumont suggested a special planning meeting be arranged. Chairman asked all Councillors to look at the site. Cllr Rymer declared an interest in Waterloo Housing. Planning meeting arranged for 12th March 2014 at 10am in the Council Chambers.
- Letter received from ELDC re new brown signage for Meadowlands, Monksthorpe asking for comments on application
- ACTION-Clerk to ask for details of sizes and locations.

Cllr Lenton proposed that agenda item 15a be discussed before 13a. Seconded by Cllr Willis. All agreed

31. Hours of work of the Town Clerk (agenda item 15a)

Cllr Beaumont proposed that the hours of work be 22 ½ per week. The Town Clerk's office be open to the public 10am-12.30pm Monday, Wednesday and Friday. Salary NJC SCP 15 £16,215 pro rata. Seconded by Cllr Odling. All agreed

RESOLVED: Town Clerk be employed for 22 ½ hours per week and paid according to NJC SCP Scales.

32. Finance

a. Acceptance of Budget for 2014-2015

Cllr Beaumont said that Solicitors Fees had been added as they had not been a separate item before.

Proposed by Cllr Lenton Seconded by Cllr Feek

Resolved: The Budget for 2014-2014 accepted by the Town Council.

b. Acceptance of Resolution regarding donation to Recreation Ground Refurbishment Programme.

Proposed by Cllr Beaumont and Seconded by Cllr Lenton. All agreed.

Resolved: Donation of £2,000.00 be made to Spilsby Recreation Ground Refurbishment Scheme.

The Chairman thanked Cllr Beaumont and the clerk for their hard work in preparing the budget and the Council for backing the Recreation Ground refurbishment.

Cllr Beaumont thanked Cllr Willis for taking the minutes.

33. Memorial Area in Cemetery-New Policy Proposal

The Clerk proposed that memorials be allowed to be placed within the cemetery where there are no mortal remains within the cemetery.

Proposed by Cllr Odling and Seconded by Cllr Beaumont. All agreed

RESOLVED: To allow memorials within the cemetery where there are no mortal remain.

Cost and size to be discussed by the Amenities Committee.

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The position of Town Clerk be offered on a permanent basis to the temporary clerk as the sole applicant, from 1st April 2014.

Proposed by Cllr Beaumont and Seconded by Cllr Lenton. All agreed

ACTION: Cllr Odling to prepare contract of employment

The Chairman closed the meeting at 9.00pm

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