

SPILSBY TOWN COUNCIL

Minutes of the meeting of the Full Council held on Thursday 24th April 2014 at 7pm In the Council Chamber, Franklin Hall, Halton Road, Spilsby.

Present: Councillor P Grant (Chairman)

Cllr Rymer (Vice-Chairman)	Cllr Baugh	Cllr Beaumont
Cllr Lenton	Cllr Odling	Cllr Pears
Cllr Willis		

Also present: Cllr Victoria Ayling

Mrs Bonny Smith (Town Clerk)

Cllr Ayling gave an update to the Council on the closure of Spilsby Library. She had queried the footfall statistics with Lincoln County Council as requested previously by the Council. She will ask for sight of the survey including the period over which it was carried and how exactly it was carried out. Cllr Ayling will email the Town Clerk when the results have been received. She also said that the Community Grant starts in May if anyone would like to apply.

51. Chairman's Report

The Chairman welcomed everyone. He said that he had attended the Horncastle Civic Sunday Service and also a ceremony to commemorate the loss of 10 people killed in the bomb dump incident at RAF Spilsby. Cllr Rymer had attended Chapel St Leonards Civic Sunday Service on his behalf and they had both been to the Lady Jane Franklin School to see the Comenius Project which involved a visit from overseas students.

52. Apologies for absence and reasons given

Apologies, with reasons, given by Cllrs Feek, Gale and Iremonger and also the PCSO.

53. Declarations of Interest

To receive disclosable pecuniary interest in accordance with Localism Act 2011. There were none.

54. Notes of the meeting held on 27th March 2014 to be approved as the minutes.

It was proposed and seconded. Agreed as a true record.

Resolved: The notes are accepted as an accurate record of the meeting.

55. Matters Arising from the notes of 27th March 2014 not covered on the agenda

None

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56. Emergency Services

The Clerk read out the report sent by the PCSO. Cllr Pears said that the hours of the Police surgery at Spilsby Library were unclear.

ACTION-Clerk to contact PCSO for a poster and/or details of surgery times.

57. Town Clerk's report and Action Points follow-up

The Clerk had tabled a comprehensive report her activities.

Two Councillors raised concern that there was an advertising banner for the Spilsby Bike night across the Spilsby sign on the junction of the A16 and Boston Road. There were also several signs saying 'café' on the road sides which may be objected to by LCC Highways.

ACTION-Clerk to write to the Bike Night sponsors to ask them to move the banner.

Cobbles stones at Old Grammar School- Cllr Odling felt strongly that it was not in the remit of the Clerk to have to write a letter to the owners of the property and that it should be Planning Enforcement.

ACTION- Clerk to contact Planning Enforcement ELDC regarding letter to owners

58. Payment of Accounts

The Clerk informed the Council of payments due. Cllr Odling queried the amount due to HMRC and asked which period it covered and how often it was due to be paid. There was also a discussion regarding payments already made which appeared on the list. The Clerk said that some payments had to be made to invoice payment date and the possibility of penalties being involved and also monthly known expenditure as in salary and contracts.

It was proposed and seconded. All agreed

RESOLVED: that payment made to the sum of £7153.92 be authorised

ACTION: Clerk to contact Haines Watts for a breakdown of what HMRC payment is for, the frequency of payment and the period for which the last payment was made.

ACTION-Agenda item for next Finance Committee Meeting- to set a system of which payments should be on the payment of accounts sheets monthly and which can be annually.

59. Planning applications

S/165/00725/14 (Talbot Close) Cllr Pears suggested that the application be supported.

It was proposed and seconded. All agreed

RESOLVED: To support the planning application.

S/165/02489/13 (Vale Road) Cllr Pears said that no-one had contacted her with any objections and she had requested the decision to go to Planning Committee. There was still the problem of building on a heritage site and also lack of access to water in case of fire and adequate sewers.

S/165/00341/14(West End) Cllr Pears reported that the plan had been rejected by the Planning Committee. There were many residents at the planning meeting and they had asked Cllr Pears to be their spokesperson. The application had many discrepancies and inconsistencies. The Chairman said that he had spoken to many of the residents and that Cllr Pears had done an excellent job by representing the needs of the residents.

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Alford Neighbourhood Planning Group email-Cllr Pears reported that 107 people want to move to Spilsby but currently there was insufficient housing stock available. She said that Spilsby was one of the areas earmarked for growth. She suggested a further meeting to discuss the email and offered to undertake any subsequent work. Cllr Beaumont suggested obtaining the figures for Spilsby as Alford had acquired for their group.

Cllr Pears left the meeting at this point.

60. To discuss the re-decoration of the Council Chamber and Clerk's Office regarding tenders, timescales and removal of furniture.

It was suggested that 3 tenders be requested before 22nd May 2014 so that the successful one could be informed for the work to be undertaken towards the end of July and finished before the September Council Meeting. Cllr Lenton said that the carpet would take one day to lay but that the furniture would need to be taken out and stored somewhere else. The condensation problem was discussed.

It was proposed and seconded

RESOLVED: To look for a remedy for the condensation problem

61. To consider the signing rules and authorised signatories for the NATWEST Reserves Account in accordance with NATWEST instructions following the death of a signatory.

It was proposed and seconded

RESOLVED: to remove the signatory- Sara Dominique Marshall on the NATWEST Reserves account

62. To rescind the Resolution made 27th March 2014 para 45c

It was proposed and seconded. All agreed.

RESOLVED: It was agreed to rescind the Resolution made 27th March 2014 para 45c in accordance with the Allotments Act 1950 para 10(2) regarding payment of allotment rent.

63. To consider having a trade stand at the Spilsby Show 13th July 2014 and formulate a rota system.

It was proposed and seconded. All agreed

RESOLVED: To have a static trade stand at the Spilsby Show 13th July 2014.

ACTION-Clerk to contact all Councillors for availability, formulate a response log sheet and completed and return form to the Spilsby Show committee.

64. To receive updates regarding the fitting of new pipe work and taps at the allotments

Cllr Odling reported that he had taken some contractors to the allotments to price the work but as yet had not received any costings.

65. To consider the necessity of having 'any other business' as an agenda item at Full Council Meetings.

After discussion, it was decided not to have 'any other business' but to include in the agenda, items for the next agenda.

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It was proposed and seconded. All agreed

RESOLVED: To have the last agenda item as 'Item's for the next agenda.

66. **To consider the date for the Annual Parish Meeting and formulate ideas to promote attendance of residents. To consider the date for the Annual Council Meeting**

Cllr Odling said that he would place a poster in the NFU office window.

It was proposed and seconded. All agreed.

RESOLVED: It was decided to hold the meetings on the same day 22nd May 2014.

The APM at 6.30pm and the ACM immediately after.

ACTION-The Clerk to place an advertisement in the local newspaper and to design a poster.

67. **To consider adoption of a grant application form and the formulation of a Grants Policy Document.**

ACTION-The Clerk to email/post to all Councillors. To be placed on the next Finance Committee Meeting for approval.

68. **To consider how to inform the residents of Spilsby and Spilsby businesses of the new parking charge initiative.**

Cllr Lenton reported on the new charges and suggested posting to businesses.

It was proposed and seconded. All agreed

RESOLVED: To print 60 forms and deliver to businesses.

ACTION: The Clerk to action the above.

69. **To consider approval of End of Year Accounts 2013-2014 as discussed at Finance Meeting held 2nd April 2014.**

After discussion, it was decided to hold over until the next Full Council Meeting.

70. **To consider refurbishment of the Church wall coping stones including removal of ivy.**

Cllr Rymer reported that the ivy was growing the Church wall and dislodging the coping stones.

ACTION-Cllr Odling to speak to Welton Garden Services re removal of ivy by spraying. He would also source the stone for the replacement copings.

71. **To consider resolution of items from Amenities and Finance Meetings held 2nd April 2014.**

Amenities

- a. Para 27-To order a new brown outdoor bench
- b. Para 28-The maximum size for a memorial plaque will be 20cm x 15 cm
- c. Para 28-The cost of erection of a memorial plaque will be £50.

All proposed and seconded. All agreed

RESOLVED: To order the new bench and to adopt b, and c

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Finance

- a. Para 22-To employ a cleaning operative for the Council Chamber and the Town Clerk's office for 2 hours per week. Zero hours contract, salary minimum wage.
 - b. Para 23-To change telecoms provider to Plusnet
 - c. Para 24-To digitalise the cemetery/burial records
 - d. Para 30- To plant the replacement Lime tree on the Spilsby Recreation Ground at a ceremony on 3rd May 2014 at 2.00pm and to buy a plaque to commemorate the event.
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- a. not agreed
 - b. agreed
 - c. to be on next agenda when full costings known
 - d. agreed. Clerk to invite Father Peter Coates.

It was proposed and seconded. All agreed

RESOLVED: To change telecoms provider to Plusnet.

To buy a plaque to commemorate the event of the tree planting.

The Chairman closed the meeting at 10.25pm

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