

Please note these are draft minutes until approved by the Council as a correct record.

SPILSBY TOWN COUNCIL

Minutes of the meeting of the Full Council held on Thursday 22nd May, 2014 at 7 p.m. In the Council Chamber, Franklin Hall, Halton Road, Spilsby

Present:

- Councillor P. Grant (Chairman)**
- Councillor G. Rymer (Vice-Chairman)**
- Councillor W. Baugh**
- Councillor T. Beaumont**
- Councillor M. Lenton**
- Councillor P. Odling**
- Councillor J. Pears**
- Councillor G. Willis**
- Councillor Victoria Ayling**

The Chairman welcomed everyone to the meeting and asked for a minute's silence in respect of Councillor Alf Venables who recently passed away.

- 1. Election of Chairman for the forthcoming term of office.**
Nomination – Councillor Peter Grant.
Proposed: Councillor Lenton
Seconded: Councillor Beaumont
ALL AGREED – duly elected.
- 2. To receive Declaration of Office from the new Chairman**
Councillor Grant said he had enjoyed his term of office and was looking forward to the coming year.
- 3. To elect a Vice-Chairman for the forthcoming term of office.**
Nomination – Councillor Gill Rymer.
Proposed Councillor Grant
Seconded Councillor Willis
ALL AGREED – duly elected.
- 4. Apologies for absence and reasons given.**
Councillor Gordon Iremonger
- 5. Declaration of interest**
Councillor Pears said she was awaiting a call from Sue Brewitt with regard to her attending this meeting as it was taking place in Polling Station accommodation.
- 6. Notes of meeting held on 24.4.2014 to be approved as the minutes.**
Notes to be signed after amendments are made.

7. Matters arising from 24.4.2014 minutes.

Item 59 – Planning Applications.

Councillor Beaumont said a letter from ELDC dated 13.5.2014 had been received re Westleigh Developments Ltd. Stating that the application was 'Withdrawn' on 8.5.2014.

Item 65 – To consider the necessity of having 'Any Other Business' as an agenda item at Full Council Meetings.

Councillor Odling said that this was not a record of what was discussed but understood that we could not discuss anything under 'AOB' that required a vote. Councillor Pears asked for clarification on what 'AOB' means for next meeting. Councillor Grant said that following a Chairman's meeting he attended 'AOB' should not be an agenda item. Heading should read 'Items for next agenda'.

Action: Agenda item for June meeting.

With regard to page 5 of the minutes – Finance – Councillor Odling suggested that the comments were not a reflection of the meeting especially with regard to Digital Record of cemetery records. It was agreed that the minutes would be amended as there was insufficient information to reflect the depth of conversation that took place at the meeting.

AGREED – signed as amended.

Action: Town Clerk

8. Emergency Services (PCSO)

Councillor Grant said yet again there was no police presence at the meeting. Councillor Lenton suggested that as it is polling day this may well be the reason.

Action: Town Clerk to write again to Chief Constable for update.

9. Reports from ELDC/Lincolnshire County Council Councillors

Councillor Ayling distributed to the meeting a copy of an e-mail from Jonathan Platt, Head of Libraries and Heritage with footfall figures for Spilsby Library.

Mondays	3,967
Tuesdays	0
Wednesdays	4,198
Thursdays	0
Fridays	5,425
Saturdays	2,250
Sundays	0

Discussion took place on these figures with Councillor Ayling saying with our assistance she would go back to Jonathan Platt stating that these figures were significantly flawed. Councillor Pears said she would e-mail Councillor Ayling the data she had obtained after bank holiday.

Action: **Councillor Pears**

The Library is due to close in March 2015 and Councillor Grant asked Councillor Ayling to say that Spilsby has had a Library since 1031 Councillor Beaumont said with regard to the Mobile Library there is a need of clarification of where it stops. He added that he had heard that Sleaford Library was advertising for more staff.

Councillor Ayling said that the Rural Development Fund was not open and available to local groups. She then left the meeting.

Discussion followed regarding Councillor Rod Williams not attending Town Council meetings. It was agreed that the Town Clerk would write to him enclosing dates of future meetings.

Action: **Town Clerk**

10. Payment of Accounts

Councillor Lenton queried item 2 – Michael Frazer Ltd.

Approved with exception of Item 2.

Action: **Town Clerk to give explanation of proposed expenditure.**

11. Town Clerk's Report – Actions from 24.4.2014 meeting

Paragraph 57 – cobble stones at Old Grammar School

Councillor Pears said she would like the minutes to reflect that to date we have not had a reply to our e-mail sent on 25.4.2014.

Paragraph 68 – new parking initiative ELDC forms

Councillor Lenton delivered forms.

Paragraph 71(a) – 2 new benches

Benches now in situ – one in Eresby Avenue and one at Welford Bungalows. Councillor Grant asked that Councillors to consider where the children's bench which was donated by the Pavilion Committee should be placed.

Other Updates

Allotments

Councillor Grant thanked Councillors and Allotment holders and Town Clerk's husband Geoff for their help on 10th May at the allotments. It was agreed that Bonny would be reimbursed for the sandwiches she purchased.

Digitalisation of Cemetery Records

Discussion took place with regard to this and it was agreed that we should take second look into a more commercial way of doing this as it is not using the Town Clerk's time efficiently.

Action: ***Agenda item for Finance meeting in July.***

CCTV

Councillor Lenton said the camera had been installed in Bushes – clarity great – colour photographs. It is operated by a 'dongle' with instructions on how to use to follow. Awaiting licences for Bushes and Pavilion – Solicitors trying to sort it out.

Action: ***Town Clerk to follow up.***

Pavilion – Perry Rossiter supplying two camera's for cost of one. Not available for 2 weeks.

12. To appoint representative to outside bodies

Spilsby Recreation Ground Committee	Councillor Grant
Alford and Spilsby Area Committee	Councillors Grant and Lenton
Poorlands Trust	Councillor Grant
Twinning	Agenda item at next Town Council meeting.

13. Dates and times of Full Council and Committee meetings

Councillor Beaumont distributed a paper on suggested times of these meetings. He said it was self explanatory. Councillor Lenton said that eliminating August and December was a good idea and suggested that the Precept meeting should be considered as a separate meeting to the other meetings which could still take place in the morning. He suggested that in fact we could now set a date for the November Precept meeting. Councillor Pears said there is a need to consider the Clerk's availability as the Amenities/Finance/Planning meeting take place on a Wednesday which is an 'open' day for the public.

Councillor Lenton went on to say that he had data from 2007 which showed that Committee meetings during evenings (7 p.m.) were less well attended than those during the day and as such in November 2011 the time was changed to 10 a.m. and in the past 12 months attendance has been at 75%. Councillor Odling suggested that the November and January meetings start at 5.30 p.m./6 p.m.

Councillor Lenton proposed March / May / July / September Committee meetings start at 10 a.m. on a Wednesday.

AGREED

The November/January scheduled Precept meetings to start at 5.30 p.m. and a date ratified by Councillors Odling – Feek – Gale after checking their availability.

Agenda item at June Town Council meeting.

Discussion took place on selection of Chairmen for Committee Groups and time of Full Council meetings. The following were selected:

Amenities	Councillor Willis
Finance	Councillor Beaumont
Planning	Councillor Pears

Full Town Council meetings to be held on fourth Thursday of each month – 7 p.m.

AGREED

14. End of Year Accounts

Councillor Odling said the 10k should be shown in the Current Account and would like clarification when (a) 10k is paid into 30 day account and (b) why is it necessary to wait until precept has been paid into account as the agenda shows ‘to consider approval of End of Year Accounts 2013-2014. He added that the Council had spent a lot of money and without the 8k from VAT we would have been in serious difficulty. Councillor Grant said that we are awaiting end of year accounts from Haines Watts.

Action – Town Clerk - Copy of full accounts to be made available at next Town Council meeting.

15. Items for next agenda

Councillor Pears asked that ELDC planning policy to be placed on next agenda. She added that she would also like ‘Leisure’ facilities as an agenda item.

Action: Councillor Pears to prepare bullet point note on policy document for next meeting.

General Discussion

Councillor Grant thanked Councillor Odling for daffodil bulbs – there had been positive feedback from local residents. He also thanked those who participated in the clean-up on Sunday and added that the Lions had offered to help.

Bike Night – in aid of Lincolnshire Air Ambulance – great success – more bikes than last year.

Councillor Odling said there was now a Burger Van in Robin Hood Car Park. Councillor Lenton said the owner pays Robert Palmer (owner of car park) a fee to have his burger van on a Monday / Tuesday / Wednesday. Discussion followed on whether or not he had a licence to trade.

Councillors Grant and Rymer attended Lady Jane Franklin School where they met the students under the Comenius Project. Very enjoyable day.

Twinning Society – planted tree in commemoration of First World War. Councillor Grant said they would like to do the same to commemorate the Falkland – Korean and Second World War.

Councillor Lenton noticed that the purchase of Christmas Lights was not mentioned on payments sheet.

Action: Agenda item at next Town Council meeting.

Councillor Grant said he would like to invite all Councillors after the next full Council meeting to the Nelson Butt for a drink.

The meeting closed at 9.28 p.m.