

SPILSBY TOWN COUNCIL

**Minutes of the meeting of the Full Council held on
Thursday 24TH July 2014 at 7pm
In the Council Chamber, Franklin Hall, Halton Road, Spilsby.**

Present: Councillor P Grant (Chairman)

Cllr Rymer (Vice-Chairman)	Cllr Baugh	Cllr Beaumont
Cllr Iremonger	Cllr Lenton	Cllr Odling
Cllr Willis		

Also present: Cllr Williams, Sgt Adam Syred

Mrs Bonny Smith (Town Clerk)

The Chairman welcomed the new Police Sergeant and the ELDC representative, Cllr R Williams. He allowed them to move up the agenda and suspended standing orders.

86. To receive a report from the Emergency services

Sgt Syred reported that he had been allocated a new beat area and that he will be covering Spilsby for the next 2 years. He gave an update of activities which included some theft of garden equipment, 2 acts of criminal damage and 5 incidents of antisocial behaviour. There had been 4 vehicle nuisances and evidence was being gathered in order for the matters to be taken to court. The PCSOs had some CCTV forms which would be forwarded to the Council as soon as possible.

Cllr Lenton asked about drug abuse and asked if it was better to call Crimestoppers than the police. Sgt Syred said that the PCSOs do forward intelligence to the relevant person however the police do use Crimestoppers often and this helps to bolster cases coming to court.

Cllr Willis asked for an update on the incident regarding the security guards at the Spilsby show being threatened. Sgt Syred said that it had been dealt with as anti-social behaviour and he would forward an update.

Sgt Syred said that the mobile unit would be in the Spilsby Market Place on 22nd August between 8am and 4pm when property marking kits etc would be available.

Finally he said that recorded crimes had reduced by 12 ½ % over the year to date and that shoplifting had reduced greatly.

87. To receive reports from E.L.D.C./Lincolnshire County Council Councillors

Cllr Williams gave the following information regarding income from new green waste scheme. He said that there was no revenue for ELDC as an agency collects the waste and it then comes under LCC. Cllr Odling asked what income is there from the green waste bins. Cllr Williams replied that there was no income from the waste and that the income from the bins was £760, 00 at the present time, ELDC are only an agent. He said that regarding Cllr Odling's question on extra revenue, ELDC did not know and that a question under the Freedom of Information Act would need to be raised.

88. Chairman's Remarks.

The Chairman reports that he had attended the Louth Civic Service, a charity strawberry tea at Boston, Brocklesby Park with the High Sherriff of Lincoln, the Getaway Awards for Louth and Horncastle and the Mad Hatters Tea Party.

89. To accept apologies for absence and reasons given

Apologies with reasons received from Cllr Feek, Cllr Gale and Cllr Pears

90. To receive Declarations of Interest in accordance with the 2011 Localism Act

None received

91. Draft minutes of the meeting held on 26th June 2014 to be approved as the minutes

Proposed by Cllr Lenton and Seconded by Cllr Willis. Agree as a true record

Resolved: The notes be accepted as an accurate record of the meeting.

92. Matters arising from the minutes of 26th June 2014 not covered in the agenda

Cllr Beaumont asked if the hedges at the playing fields mentioned by Mr Bugg had been attended to. The Clerk said that Cllr Gale had the matter in hand.

Cllr Baugh asked if the question of wood or pvc windows on the Market Street property had been answered. The Chairman said that the application was still with ELDC Planning.

Cllr Beaumont asked if the number of signatories on cheques had been changed by the bank yet from 3 to 2. The Clerk said that she was awaiting a reply from the bank for confirmation. Cllr Beaumont suggested that the banking ombudsman be contacted.

ACTION: Clerk to contact the bank for an update.

93. Town Clerk's report and Action Points follow-up

The Clerk tabled a comprehensive report of her activities.

The Clerk reported that at the time of sending out the meeting information there had not been any new accounts for payment. Since then, an invoice had been received from Tony Lawie. There was an outstanding invoice which the Council had withheld payment on until further information had been received. Cllr Lenton proposed that the Council should only pay for one workman and this was seconded by Cllr Beaumont. Cllr Beaumont said that the Council should not pay for 2 people to do a 1 person job and also that the Council should not have to pay travel costs from Ingoldmells when the firm is based in Raithby.

Cllr Odling asked what would happen if the Clerk was not available to call out an engineer.

Cllr Lenton said that he would be available. Cllr Grant suggested that the rota list be sent to the CCTV premises.

ACTION: Clerk to send out rota to CCTV Premises

Draft minutes of the Extraordinary meeting held on 3rd July 2014 to be approved as the minutes

Proposed by Cllr Beaumont and Seconded by Cllr Lenton. Agreed as a true record.

Resolved: The notes be accepted as an accurate record of the meeting.

Draft minutes of the Extraordinary meeting held on 9th July 2014 to be approved as the minutes

Proposed by Cllr Beaumont and Seconded by Cllr Rymer. Agreed as a true record.

Resolved: The notes be accepted as an accurate record of the meeting.

Please note these are draft minutes until approved by the Council as a correct record

The Clerk reported that she had gained some extra income from the cemetery as she had found an invoice which had not been paid for £300 plus a few grave spaces had been purchased. She also said that 2 memorials had been erected and there did not appear to have been an invoice raised therefore no permission had been given nor payment received. She had contacted the stone masons in question and they remembered some correspondence. Cllr Grant suggested she write to the stone mason to ask for payment.

ACTION: Clerk to write to stone masons regarding payment of 2 headstones.

94. a. Update from Planning Committee Meeting held 17th July 2014 ELDC
- i. S/165/00998/14- Erection of Flats West End Crescent Spilsby
 - ii. S/165/00999/14- Erection of Flats and Houses, West End Crescent Spilsby

Both the planning applications were supported by ELDC.

- b. Full Planning Permission given to:-
- i. S/165/01038/14- Extension to existing industrial unit-Vale Road Spilsby
 - ii. S/165/00991/14-Consent to display notice board-Church Street Spilsby
 - iii. S/165/00725/14-Erect 2 Storey extension-Talbot Close Spilsby
 - iv. S/165/01030/14-Erect a porch- Partney Road Spilsby
- c. To consider the contents of the report 'East Lindsey District Council Consultation on the Proposed Housing Target and Preferred Growth Option' and the findings of the Alford Neighbourhood Planning Committee and formulate a response to ELDC.

Cllr Odling proposed that the Clerk send an email and write to Cllr Pears to discuss having a separate meeting to formulate a response. This was seconded by Cllr Beaumont. All agreed.

Resolved: Clerk to email and send registered post letter to Cllr Pears regarding meeting.

Cllr Odling also mentioned that it had said that Spilsby Town Council was not in favour of further building but he said Spilsby Town Council supported if the infrastructure was in place.

95. **To consider the continuation of providing the monthly Councillors Surgery**

After discussion, Cllr Odling Proposed that something be put in the newspaper and also to email the newspaper the week before the Surgery date and also to email the Councillors who are on Surgery Duty. Seconded by Cllr Lenton. Agreed

Resolved: To contact newspapers and Councillors.

ACTION: Clerk to contact newspapers and Councillors.

96. **To consider supporting Skegness Town Council's letter to United Lincolnshire Health Trust regarding the relocation of the Pilgrim Hospital's Accident and Emergency Department and Maternity Unit to Lincoln County Hospital**

After discussion it was decided to contact the local surgery and Sir Peter Tapsell

ACTION: Clerk to contact surgery and ask for their reaction and any further information.

Write a letter to Sir Peter Tapsell asking if this is a possibility and to say that Spilsby Town Council are against it.

97. **To consider a yearly authorisation of monthly contractual payments.**

The Clerk issued a list of suggestions to the Councillors. Cllr Beaumont explained that as some payments were contracts then the amount did not vary monthly and that the Council could agree these payments on an annual basis.

Propose by Cllr Beaumont and Seconded by Cllr Lenton. Agreed

Resolved: To authorised payments on a yearly basis for Maintenance Contract, BT, ELDC, Haines Watts, Franklin Hall.

98. To consider rescinding the resolution to change telecoms provider to Plusnet and to consider payment of new BT contract by direct debit

Cllr Beaumont explained that initial thoughts were that BT were more expensive and so suggested the move to Plusnet. When the Clerk had contact BT for the MAC code, then BT had made a much better offer which would also mean keeping the same email address. Proposed by Cllr Beaumont and Seconded by Cllr Lenton. Agreed

Resolved: To rescind the resolution to change to Plusnet and to pay BT contract via direct debit.

99. To consider the funding options for the digitalisation of the cemetery records

Cllr Beaumont proposed that the funding came out of Reserves. This was Seconded by the Chairman. Agreed

Resolved: To fund the digitalisation of the cemetery records from Reserve Funds.

100. To consider forming a TOCH land support group following the resignation of the current volunteer

Cllr Beaumont proposed that this be moved to an agenda item when Cllr Pears would be present.

The Chairman said that a press release was being prepared.

101. To receive an update regarding the footpath from Post Office Lane Car Park to The Bull Yard Surgery

The Chairman gave the background story of a patient falling on the path. He reported that he had been to a meeting with Jason Longstaff (Practice Manager) and Dorothy Dobson (Patients Panel) as they had asked the Council to mediate. Cllr Odling proposed that it was nothing to do with the Town Council and that the matter should be reported to ELDC pathways. This was Seconded by Cllr Willis. Agreed.

Resolved: To take no further action as not the Town Council's responsibility.

103. To consider acceptance of the Town Clerk's Contract of Employment

As the contract was not ready, the Chairman suggested that Councillors be given a week to look at the contract and give comments back to Cllr Odling. This was agreed.

104. To formulate a reply to the letter from the Franklin Hall Manager regarding redecoration and cleaning of the Council Chamber and to receive an update following action taken following the Amenities Meeting 9th July 2014.

Cllr Beaumont had suggested getting a fan installed in the wall. Cllr Willis suggested that the matter be deferred. Cllr Lenton proposed that the matter be deferred until Sue Oliver was back from holiday and she could be asked who had responsibility. Cllr Beaumont Seconded this and it was agreed.

Resolved: To defer until Sue Oliver back from holiday

105. To consider the purchase of an upgrade to the office stand alone computer in the Clerk's Office to Microsoft Office 2008 at a cost of £50.

Cllr Odling proposed obtaining prices for 2008, 2010 and 2013. Seconded by Cllr Lenton. Agreed

ACTION: Clerk to obtain prices

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106. To consider the purchase of external hard drives/or cloud package to back up the stand alone computer in the Clerk's Office

ACTION: Prices to be made available to Councillors before next Full Council Meeting.

107. Items for the next agenda.

Note: If putting an item on the agenda, briefing note to be issued on the subject prior to meeting.

1. External hard drive/storage
2. Purchase of Microsoft upgrade.
3. TOCH Land

The Chairman closed the meeting at 10.pm